

Task Assessment – Security Checks

Corrections Officer Name: _____

Date: _____

Introduction

Task assessment can be used to support the Competency Assessment and can be used as evident for the assessment of some Units.

Assessment Scale

Competent: Demonstrates skill at required job level, can perform task satisfactorily, accurately and with higher quality, without assistance or direction, and with acceptable speed.

Not Yet Competent: Requires further training or mentoring

Task Outline – Security Checks	Assessment		
	Competent	Not Yet Competent	Initial
Security Checks			
<u>Preparation for a security check</u> <ul style="list-style-type: none"> • obtains all necessary equipment • outlines a systematic route • makes a visual inspection to observe: <ul style="list-style-type: none"> ○ the prisoner and their activities ○ doors and security equipment (locked/unlocked) 			
<u>Conducting a security check</u> <ul style="list-style-type: none"> • checks: <ul style="list-style-type: none"> ○ locks and doors ○ bars and grills ○ windows and screens ○ electrical outlets and fixtures ○ washrooms ○ supply, storage and cleaning rooms ○ miscellaneous areas and equipment 			
<u>Locks and doors</u> <ul style="list-style-type: none"> • when checking locks and doors they: <ul style="list-style-type: none"> ○ pull on the doors to ensure they are secure ○ looks for possible obstructions in locks and ensure that they are operational (especially if they are not used often) 			
<u>Bars and Grills</u> <ul style="list-style-type: none"> • inspects the bars and grills by: <ul style="list-style-type: none"> ○ pulling on them and making a visual check to ensure they are secure ○ pulling on barred gates and doors to establish that when they are locked they are secure ○ pulling and pushing on locked cell doors to ensure they are secured 			
<u>Windows and screens</u> <ul style="list-style-type: none"> • checks the glass/panes, screens, frames, surrounding wall and floor area that there is no damage or tampering 			
<u>Electrical outlets and fixtures</u> <ul style="list-style-type: none"> • checks to see if the covers have been removed for the purpose of concealing contraband 			

