# Task Assessment – Searches

## Corrections Officer Name: _____
## Date:_____

### Introduction
Task assessment can be used to support the Competency Assessment and can be used as evident for the assessment of some Units..

### Assessment Scale
**Competent**: Demonstrates skill at required job level, can perform task satisfactorily, accurately and with higher quality, without assistance or direction, and with acceptable speed.
**Not Yet Competent**: Requires further training or mentoring

| **Task Outline – Searches (Area 7 Building)** | **Assessment** | | |
|---|---|---|---|
| **Searches – Cell, Dorm, Kitchen etc…** | **Competent** | **Not Yet Competent** | **Initial** |
| **Prepare self**<br>• knows the reason for the search (routine, special, etc..)<br>• acquires equipment such as bag (for contraband) gloves, scanner, flashlight etc.<br>• has another officer to assist and for backup | | | |
| | | | |
| **Prepare area and prisoners**<br>• informs the prisoners that there is going to be a search<br>• removes prisoner(s) from the area and conduct body searches, if the purpose requires it<br>• if the prisoner(s) requires a body search, secures them in an unoccupied area or has another officer watch them, to prevent any further prisoner movement (prevent distractions) | | | |
| | | | |
| **Conducting the search** (thoroughly and systematically)<br>• observes the room/cell for obvious breaches of security<br>• mentally places him/her self as a prisoner and thinks where they may hide something<br>• each room of the area must be searched;<br>• ceiling, wall, vents, pictures, light fixtures, containers/contents etc.<br>• unrolls the sleeping mat and check for items<br>• doesn't slide fingers when searching an area, always pats the area e.g. on top of window ledge<br>• doesn't use fingers to poke into unknown areas, uses a probing device<br>• leaves area in reasonable condition (as neat as possible) | | | |
| | | | |
| **Documents search**<br>• records completion start and completion time<br>• notes any damages, alterations, unauthorized articles found<br>• notes who all participated in the search | | | |
| | | | |
| **Overall Rating** | | | |
| **Comments:**<br><br>**Supervisor/Assessors Signature** | | | |